



# CONVERSATION WITH COMPANY SECRETARIES

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### **What encouraged you to become a CS?**

Right from my 1st year degree , Corporate laws attracted me. Besides studying my Management accountancy, I took up CS. I enjoy doing CS work.

### **How do you deal with shareholders grievances at the AGM (including those that could not be responded to during the AGM)?**

Sometimes, I call them up and clarify, and for the questions which we could not respond immediately, we send out our responses in a day or two after the AGM. Likewise, after the Board Meeting, some of the shareholders ask me queries directly, and I try to clarify as much as possible, and if it requires further details, I speak with the CFO and the MD and get the clarifications.

### **Is it important to connect with IDs between meetings? If so, how do you do it?**

Yes, you need to engage with IDs regularly. I try to speak with them at least once a month and share some of the important circulars with some explanations. Our MD connects with all the IDs regularly by giving them the Global business perspective and business situation of the Company on a monthly basis.

## What good practices, not prescribed by law, have you put in place?

- a. All the Directors are invited for all the committee meetings even though they are not members of that particular committee.
- b. Once a year, we take them to our plants and update them on the new lines/products.
- c. Third party evaluation of RPTs is done on a yearly basis.
- d. We send the Presentations to all the directors two days in advance, so that they can ask OR come prepared with the questions well in advance for the committee/board meetings.
- e. Provide Peer comparison of the results.

## Considering the increasing demands made on a CS, how do you manage your time?

Especially during the last one and half years, it was very difficult (WFH). But the passion towards the profession keeps me fresh and help me manage the time according to the situations.

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